

# ***NORTH AMERICAN MOTOR OFFICERS ASSOCIATION***

## ***CONSTITUTION AND BY-LAWS***

*Revised and adopted May 5, 2006*

***Amended Nov 19 2009 and again on May 17 2012***

### **ARTICLE I: NAME**

The Organization shall be known as the North American Motor Officers Association, hereafter referred to as the Association.

### **ARTICLE II: GOALS AND OBJECTIVES**

#### SECTION 1: Primary Goals and Objectives

The primary goals and objectives of the Association shall be to provide effective, proficient and uniform Police Motor operations training; and to encourage safety, participation, cooperation and exchange information between Police Motor officers and between law enforcement agencies with Police Motor programs.

#### SECTION 2: Additional Goals and Objectives

Additional goals and objectives of the Association are to promote Traffic Safety through education and awareness to Police Motors and civilian riders; to lobby for motorcycle safety laws and Police Motor training; and to provide Police Motor training officers, Police Motor training programs, Police Motor selection processes and general information for agencies and training academies.

### **ARTICLE III: MEMBERSHIP**

#### SECTION 1: Membership

Membership in the Association shall be open to all Law Enforcement officers and agencies. Membership is also open to other individuals or organizations that have demonstrated their support for the goals and objectives of the Association. Members will be designated as Charter Members, Active Members, Retired Members, Associate Members, or Honorary Members.

The membership term is June 1<sup>st</sup> through May 31<sup>st</sup> of each year. *(Amended 17 May 2012)*

#### SECTION 2: Application for Membership

Application for Membership in the Association shall be submitted on such form and in such a manner as the Executive Board may prescribe. The Executive Board may determine eligibility for membership.

### SECTION 3: Active Members

Active Members shall be any full-time or Reserve Law Enforcement officer that currently is or has been assigned to Police Motor duties by their agency.

### SECTION 4: Charter Members

Charter Members shall include all Active Members accepted for membership prior to August 24<sup>th</sup>, 1984. A Charter Member may receive such privileges as the Association may from time to time confer. Upon honorably retiring from Law Enforcement, a Charter Member will be granted free lifetime membership with full privileges in the Association.

### SECTION 5: Retired Members

Retired Members shall include any Active Member, accepted for membership after August 24<sup>th</sup>, 1984, who has honorably retired from Law Enforcement after having 3 consecutive years of membership in the Association.

### SECTION 6: Associate Members

Associate Members may be active or retired, full-time or reserve Law Enforcement officers who do not meet the qualifications of Active Members, but who display an interest in and support the goals and objectives of the Association.

### SECTION 7: Honorary Members

Honorary Members may be any person who supports the goals and objectives of the Association through their position in the community or their interest in Police Motors or Traffic Safety.

### SECTION 8: Association Dues

Association Members are subject to annual dues. Any member of the Association that fails to pay annual dues will be considered inactive and not eligible for any of the rights and privileges of membership. Association dues are as follows:

Active Members - \$30

Charter Members - \$0

Retired Members - \$20

Associate Members - \$30

Honorary Members - \$30

Executive Board members will have their yearly Membership Fee Waived during their time in office.

### SECTION 9: Disqualification

The Executive Board may consider the expulsion of any member for unprofessional conduct or other just cause. Such expulsion shall require a two-thirds vote of the Executive Board of the Association.

## **ARTICLE IV: REGIONS**

### SECTION 1: Regions

The Association shall be geographically divided into four Regions; the State of Idaho, the State of Oregon, the State of Washington, and Canada.

### SECTION 2: Designation of Regions

Regions of the Association may be added or removed by a majority vote of the General Members at the Annual General Membership Meeting and by a majority vote of the General Members of that Region or prospective Region.

## **ARTICLE V: OFFICERS**

### SECTION 1: Officers

Officers of the Association shall consist of the President, the Regional Vice-Presidents, the Secretary, the Treasurer, and the Regional Training Officers.

### SECTION 2: Nomination and Election of Officers

Any Active Member, Charter Member, Retired Member or Associate Member shall be eligible for nomination and election as an officer of the Association. Nomination for all elected offices shall be made from the floor at the Annual General Membership Meetings. A candidate receiving a majority of the number of votes for that office shall be declared elected.

### SECTION 3: Term of Office

All Officers shall be elected to a term of two years.

**Even Numbered Years** - Elections for President, the Regional Vice-Presidents of Washington and Canada, the Regional Training Officers of Oregon and Idaho, and the Secretary shall be held at the Annual General Membership Meeting during **even** numbered years.

**Odd Numbered Years** - Elections for the Regional Vice-Presidents of Idaho and Oregon, the Regional Training Officers of Washington and Canada and the Treasurer shall be held at the Annual General Membership Meeting during **odd** numbered years.

There shall be no limit on the number of consecutive terms for any office.

### SECTION 4: Executive Board

The Executive Board of the Association shall consist of the President, the Regional Vice-Presidents, the Secretary, and the Treasurer.

### SECTION 5: Duties of the Executive Board

The Executive Board shall be the governing body of the Association and shall have authority to take all appropriate measures and to perform all duties required to accomplish the goals and objectives of the

Association. The Executive Board shall have such specific powers as are conferred upon it by the Constitution of the Association. The Executive Board shall keep a record of their proceedings and report at the annual meetings.

#### SECTION 6: Duties of the President

The President shall preside at all meetings of the Association and act as a Chairman of the Executive Board. The President shall appoint such Special Committees as are authorized by this Constitution, or by resolution of the Association or by the Executive Board. The President shall appoint the Chairman of any Special Committee of the Association and shall be an ex-officio member of any Special Committee. The President shall fill any vacancy in any elected office by appointment for the un-expired term. The President shall be responsible to the Executive Board and the Association for the proper functioning of all committees and shall perform such other duties as may from time to time be assigned by the Executive Board or by resolution of the Association.

#### SECTION 7: Duties of the Regional Vice-Presidents

A Regional Vice-President shall represent each Region. The Vice-President will be the Chief Officer within their Region, and may select or accept through the majority vote of the Region, such officers and committees as necessary to meet the goals for the Association within the Region. The Vice-President shall be responsible for the recruitment and orientation of new members from within their Region. It shall be the duty of the most tenured Vice-President to perform all duties of the President during the President's absence or in the event of retirement or resignation. In the event that two or more Vice-Presidents are equal in tenure, the Vice President with the most longevity in the Association shall perform all duties of the President during the President's absence or in the event of retirement or resignation.

#### SECTION 8: Duties of the Secretary

It shall be the duty of the Secretary to be the official record keeper of the Association. The Secretary shall maintain a recorded document of all Executive Board Meetings, as well as maintain the records of Association activities, to include current and past membership status. The Secretary shall provide notice to the General Membership of all General Membership Meetings and shall call the roll and record the vote in the event a roll call vote is requested. *(Amended 17 May 2012)*

#### Section 9: Duties of the Treasurer

The Treasurer shall be the sole executor of all Association finances, in conjunction with the other members of the Executive Board. The Treasurer may coordinate audits and annual tax preparation service with a financial professional as approved by the Executive Board. The Treasurer will prepare an annual financial report at the Annual Association General Membership Meeting. *(Amended 17 May 2012)*

#### SECTION 10: Duties of the Regional Training Officers

A Regional Training Officer shall represent each Region. The Training Officers shall consist of recognized Motorcycle Instructors from within the membership. The Training Officers shall advise the Executive Board on matters concerning current training trends in the area of Police Motor operations and to collect and distribute any relevant training information to the members of their Region. All Regional Training Officers shall review the course design proposed by the host agency for each year's Annual Training Conference and make any recommendations to the Special Committee planning the Annual Training Conference. This review will insure that

the course or courses meets the training goals of the Association. Unless specifically sanctioned by the Executive Board, the Association will not provide any motorcycle course that makes claim to “Certify” a participant as a Motor Officer.

## **ARTICLE VI: MEETINGS, RESOLUTIONS AND TRAINING CONFERENCE**

### SECTION 1: Annual General Membership Meeting

The Annual General Membership Meeting shall be held at such time and place as may be designated by the Executive Board.

### SECTION 2: Special General Membership Meeting

The President of the Association may set meeting schedules and call for special General Membership meetings. The President shall inform the Executive Board and the General Membership of said meetings in advance.

### SECTION 3: Executive Board Meetings

The President of the Association may set Executive Board Meeting schedules and call for an Executive Board Meeting. The President shall inform the Executive Board of said meetings in advance.

### SECTION 4: Special Committee Meetings

The Chairman of a Special Committee may set Special Committee meeting schedules and call for a Special Committee meeting. The Chairman of a Special Committee shall inform the President and Special Committee members of said meetings in advance and will provide written minutes of the meeting to the Executive Board.

### SECTION 5: Regional Meetings

The Regional Vice-Presidents may set meeting schedules and call special meetings as deemed necessary for the special interests of the Region. The Regional Vice-President shall inform the President and Region Members of said meeting in advance and provide written minutes of the meeting to the Executive Board.

### SECTION 6: Quorum

Twenty-five Active Members in good standing present at any General Membership Meeting shall constitute a quorum. A majority of the Executive Board at an Executive Board Meeting shall constitute a quorum. A majority of the members of a Special Committee at a Special Committee Meeting shall constitute a quorum.

### SECTION 7: Rules of Order

When any question comes before the meeting not specifically provided for in the Constitution and By Laws of the Association or rules adopted by the Executive Board, the presiding officer shall be governed in his decision by the rules laid down in “Roberts Rules of Order.”

## SECTION 8: Resolutions

Every resolution shall be in writing and may be initiated by any member or member group. It shall be submitted to a standing committee for consideration and report. Resolutions, which because of time factor cannot wait for the next Association Meeting, may be passed on and implemented by the Executive Board.

## SECTION 9: Voting

Any Active, Charter, Retired, or Associate Member present at a General Membership Meeting may vote on any resolutions brought before the General Membership. Votes shall be taken by ballot, voice, or a show of hands. Absentee or proxy voting shall not be permitted. Honorary Members and Association Sponsors shall not be granted any voting rights in the Association.

## SECTION 10: Training Conferences

Training Conference organizers may refer to the Training Conference Guidebook for guidance in planning the conference, and confer with the Executive board on Conference curriculum, location, and manner of execution. The NAMOA Executive board will have the final decision on how the conference is conducted. *(Amended 17 May 2012)*

## **ARTICLE VII: ORGANIZATIONAL STATUS, GRANTS AND POLITICAL ENDORSEMENTS**

### SECTION 1: Organizational Status

The Association shall be a non-profit organization. Said organization is organized exclusively for charitable, religious, educational, and scientific purposes, the making of distributions that qualify as exempt organizations under section 501 ( c ) ( 3 ) of the Internal Revenue Code, or corresponding section of any future federal tax code. *(Amended November 19, 2009)*

### SECTION 2: Grants

The Association may accept and receive grants, gifts, loans, and other funds so as to carry out the purposes and objectives of the Association. The Association may enter into contracts with other agencies and organizations to further the goals and objectives of the Association.

### SECTION 3: Political Endorsements

The Association will not endorse any political candidate for any elected or appointed office.

### SECTION 4: Use of Association Name and Logos

No person or organization may use the Association name or any Association logos for any purpose without the permission of the Executive Board.

## **ARTICLE VIII: AMENDMENTS**

This Constitution and By-Laws may be altered by a majority vote of the members responding to an election in which ballots are distributed to the entire membership of the Association, or by a two-thirds vote of the members present at any General Membership Meeting provided that before a vote is to be taken on any amendment, such

proposed amendment shall be submitted to the Executive Board for a report to the Association. Unless otherwise stated in the amendment, the amendment shall become effective immediately upon passage.

**ARTICLE IX: DISSOLUTION**

In event that the Association should dissolve, all moneys in the treasury and assets, after all existing bills are paid in full, shall be distributed for one or more exempt purposes within the meaning of 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to state or local government for public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes. *(Amended November 19, 2009)*

Signed \_\_\_\_\_ Date \_\_\_\_\_

NAMOA President Wayne Davis

Signed \_\_\_\_\_ Date \_\_\_\_\_

NAMOA Secretary Joe Goodrich